



Talent and Candidate Selection Internship (ESPHR2312)



APPLY HERE

**THIS IS A FUNDED, ON-SITE INTERNSHIP
INCLUDING WORK PERMIT!**



Application Deadline

30 January 2026



Start Date

Spring 2026



Duration

12 months



Location

Belfast
Northern Ireland



Benefits

- Certificate of sponsorship costs paid for
- A private room in a professional shared house, paid for, including Wi-Fi and utilities costs.
- Monthly payment for living expenses.
- Commuting costs paid for

Role Description

This is a fantastic opportunity for ***an energetic and engaging candidate*** with ***outstanding people skills*** to join the ESPA/IAESTE team. You will play a key role in promoting our internships to international students with ***enthusiasm and passion***, while gaining hands-on experience in every aspect of the recruitment cycle. From liaising with host companies and interviewing candidates to supporting business administration, this role offers a diverse, rewarding experience in a truly international environment. For the right candidate, with availability and ambition, this could lead to a permanent role.

If you are positive, people-focused, and love connecting with others, we want to hear from you

Tasks

- Review student applications in our ERP system and keep records up to date.
- Match candidates to vacancies and research host company requirements.
- Contact students, arrange and conduct interviews to assess suitability.
- Review CVs and shortlist candidates for open opportunities.
- Build new relationships and engage existing partners to promote roles.
- Support recruitment team with admin and candidate communications.
- Ensure a smooth, positive experience for candidates from first contact to placement start.

Desired Skills

- Studying for a degree in business management or similar
- A great communicator who enjoys talking to people from diverse backgrounds.
- Highly organised, excellent attention, proactive and able to multi task
- Interested in international education, recruitment, or HR
- Willingness to learn
- Work to instruction and on own initiative
- High level of energy, drive, enthusiasm, and commitment
- Positive in nature

The Host Company

The host is the UK and Irish branch of a global non-profit organisation dedicated to providing students with paid international work experience in technical and STEM-related fields. The current team brings extensive experience from its sister company, which has been offering international internship opportunities since 2012. With a unique business model, we can offer internships and research projects to students with companies in the UK and Ireland, ranging from global corporates to start ups and, in a whole array of disciplines. Rapidly expanding, we are now looking to get more quality host companies on board, meaning a need for top quality people to assist with recruiting. The host has had many successful internships and with their friendly team and work hard, play hard ethic, you are guaranteed a great experience.

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